

# Cover Page

<b>Bid ID - B0008221</b> Issue Date - 11/12/2018 <b>Description - EFNEP Water Bottle &amp; Shopping Bag</b>  Name - John Corgill Phone - 334-844-7771	<b>Return Original Bid To</b> Auburn University Procurement and Business Services 212 Ingram Hall Auburn University, AL 36849
<b>This bid will be opened at 10:30 am on 11/28/2018 at 133 South College Street Rm 313 Ingram Hall, Auburn AI 36849.</b>	

After 10:00 AM on 11/28/2018 bids must be hand delivered to 133 South College Street Rm 313 Ingram Hall, Auburn AI 36849.

1. Pursuit to the provisions of the State of Alabama Competitive Bid Law rules and regulations adopted there under sealed bids will be received on the items noted herein by Procurement and Business Services of Auburn University, until the date and time stated above.  
**Bid number and opening date must be clearly marked on the outside of all bid packages.**
2. Interested bidders should review Auburn University's Standard Terms and Conditions located at "[http://www.auburn.edu/business\\_office/terms](http://www.auburn.edu/business_office/terms)" for additional information prior to responding to the RFB/RFP.
3. **All bids are to be "F.O.B. Destination - Freight Prepaid and Allowed."**
4. A.U. policy requires disclosure of certain information consistent with Ala. Law 2001-955, Sec. 4(a) (1) (2) & (3). By submitting your bid, or proposal, you affirm, under oath, that no relationships exist as in the referenced law. If relationships do exist, and the award amount is above \$5000, the awardee will be required to submit a more detailed form regarding these relations. No award will be made to anyone refusing to disclose the required information. This form is located at: <http://www.ago.state.al.us/Page-Vendor-Disclosure-Statement-Information-and-Instructions>
5. Alabama law (section 41-4-116, code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. **BY SUBMITTING THIS BID, THE BIDDER IS HEREBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557** they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.
6. Bidder certifies that neither it, nor any of its employees who will provide or perform services under this contract have been debarred, suspended or declared ineligible as defined in the Federal Acquisition Regulation (FAR 48 C.F.R. Ch 1 Subpart 9.4). Bidder will immediately notify the University if the Bidder or any of its employees who will provide or perform services under this contract is placed on the Consolidated List of Debarred, Suspended, and Ineligible Bidders.
7. Section 9 of Act 2011-535, the new Alabama Immigration Law, requires that a certification of Compliance Form and corresponding copy of the vendor one page E-Verify Company Profile Document (or MOU) be on file for certain vendors to whom contracts are awarded by the Auburn University system (including AU, AUM, ACES and AAES units). Before a contract can be awarded or a purchase order issued for these goods/services, the vendor will be required to complete this certification process on-line via the AU Vendor Center ([www.vendor.auburnuniversity.net](http://www.vendor.auburnuniversity.net)). For more information about the E-Verify process, check one of the following websites: <http://www.uscic.gov/e-verify> and <http://immigration.alabama.gov>

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
City: \_\_\_\_\_ Other: \_\_\_\_\_  
State: \_\_\_\_\_ Email: \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Website: \_\_\_\_\_

**Bids may not be faxed directly to the University in response to this Request for Quotation.**

**Bids must be signed in ink or it will not be considered.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**All bids submitted shall be in compliance with the conditions set forth herein. The bid procedures followed by this office will be in accordance with these conditions. All interested bidders are urged to read and understand these conditions prior to submitting a bid.**