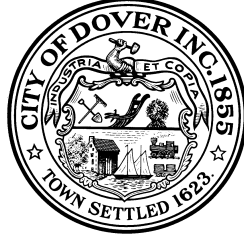


DANIEL R. LYNCH
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288 Central Avenue
Dover, New Hampshire 03820-4169

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City of Dover, New Hampshire
OFFICE OF THE FINANCE DIRECTOR

November 13, 2018

REQUEST FOR PROPOSAL #B19028
Purchase of a Ford Transit Connect Long Wheelbase

You are cordially invited to submit a Proposal for the **Purchase of a Ford Transit Connect Long Wheelbase** in accordance with the attached specifications, terms and conditions. Prospective respondents are advised to read this information over carefully prior to submitting a proposal.

One copy of the Proposal must be submitted in a sealed envelope, plainly marked:

RFP #B19028 - Purchase of a Ford Transit Connect Long Wheelbase
Purchasing/Finance Office
City of Dover
288 Central Ave 2nd. Floor
Dover NH 03820

All proposals/bids must be received by December 4, 2018 at 2:30 p.m. EST

AML:kjn
Attachments

IMPORTANT:

In order to be notified by email for projects associated with your service, visit our web page, <http://www.dover.nh.gov/government/city-operations/finance/bids> proceed to BECOME A VENDOR and add your company to our vendor database (if you have not already done so).

Supplies code 65- MV equipment and supplies



CITY OF DOVER

REQUEST FOR BID, PROPOSAL, QUOTATION

Request Type Bid
Title

Number: **B19028**

Purchase of a Ford Transit Connect Long Wheelbase

Date November 13, 2018

I. INTRODUCTION

The City of Dover is requesting pricing and availability of one **new Ford Transit Connect Long Wheelbase**. General information and specifications are as follows

II. GENERAL REQUIREMENTS

The City of Dover reserves the right to waive any formality, informality, information and/or errors in the proposals submitted and the right to reject any or all proposals at its discretion and to accept the proposal and/or portions of the proposal which will be in the best interest of the City; or to purchase on the open market if it is considered in the best interest of the City to do so.

Any questions or inquiries must be submitted in writing, and, in order to be considered, must be received by the Purchasing Agent (a.legere@dover.nh.gov) no later than seven (7) calendar days before the Request for Proposals due date and time. Any changes to the Request for Proposals will be provided to all Proposers of record.

No Late, Emailed or Faxed proposals will be accepted.

III REQUIREMENTS

1. New Ford Transit Connect Long Wheelbase (color Oxford WHITE YZ)
2. 2.0L 4CLY / 8 Speed Auto Transmission
3. Privacy Glass Code 92E
4. Rear Defrost
5. Power heated mirrors
6. Fixed rear glass
7. Fixed side glass, passenger side
8. 6-way drivers folding seat
9. XL trim

IV INFORMATION AVAILABLE

Attachment A - Terms and Conditions

V TIMELINE

Outline delivery timeframe from order placement.

VI SUBMITTAL REQUIREMENTS (any missing items may result in rejection of the proposal)

1. Submit a detailed cost proposal broken out by base price and items listed in Section III above. (also, included all delivery and any other charges in your proposal)
2. Submit Warrantee information.
3. Submit delivery timeline from notice of award.



CITY OF DOVER

REQUEST FOR BID, PROPOSAL, QUOTATION

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**Purchase of a Ford Transit
Connect Long Wheelbase**

Date November 13, 2018

VII SELECTION

Selection will be based on the proposal deemed most advantageous to the city, which will included but are not limited to cost and delivery timelines.

CONTACT INFORMATION: Proposer must complete the following: By signing this proposal form you are attesting to your awareness and agreement with proposal terms and conditions. I certify that I am authorized to sign this form for the Proposer.

Official Entity Name		FOB Information:	Dover NH
Address:			
City, State, Zip			
Email address:		State of Incorporation	
Date:		SSN or EIN:	
Telephone #:		Fax #:	
Signature:		Title:	

We, the undersigned have declined to submit a proposal for:

- Insufficient time to respond*
- We do not offer this product or service*
- Our schedule would not permit us to perform*
- Unable to meet specifications*
- Unable to meet bond requirements*
- Unable to meet insurance requirements*
- Specifications too stringent (explain below)*
- Other* _____ NO BID



CITY OF DOVER

REQUEST FOR BID, PROPOSAL, QUOTATION

Request Type Bid

Number: **B19028**

Title

**Purchase of a Ford Transit
Connect Long Wheelbase**

Date

November 13, 2018

Cut and affix this label to your sealed bid envelope to identify it as a "SEALED BID" Be sure to include the name of the company submitting the bid where requested.

SEALED BID * DO NOT OPEN

*Sealed bid #: **B19028***

*Bid Title: **Purchase of a Ford Transit Connect Long Wheelbase***

*Due Date/Time: **December 4, 2018 @ 2:30pm***

Submitted by:

DELIVER TO:

*City of Dover **Purchasing & Finance Office**
City of Dover NH City Hall
288 Central Ave 2nd Fl
Dover NH 03820*

From time to time, addenda may be issued to this bid. Any such addenda will be posted on the same website from which you obtained this bid

<http://www.dover.nh.gov/government/city-operations/finance/bids/>

Before submitting your bid you should check our website to download any addenda that may have been issued. Be sure to mark your sealed bid envelope that you have received all addenda