

NOTICE

INVITATION TO BID

to

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

for

CONTRACT 18-055-12

FURNISH AND DELIVER PIPE COVERING AND INSULATION TO VARIOUS LOCATIONS FOR A ONE-YEAR PERIOD (RE-BID)

DUE: December 4, 2018 at 11:00 A.M.

Sealed proposals, endorsed as above, will be deposited in the sealed bid depository located in the lobby of the Metropolitan Water Reclamation District Administration Building, 100 East Erie Street, Chicago, Illinois 60611, from the date of the Invitation to Bid, up to 11:00 A.M. on the bid opening date, and will be opened publicly by the Director of Procurement and Materials Management or her designee at 11:00 A.M. on December 4, 2018.

NO BIDS WILL BE ACCEPTED AFTER 11:00AM ON THE ABOVE-SCHEDULED BID DATE. All bids faxed or electronically transmitted to the Metropolitan Water Reclamation District of Greater Chicago will be returned to the bidder. Proposals transmitted by US Mail or other delivery will be considered only when said proposals are in the Depository at the time fixed of opening thereof. THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO DOES NOT GUARANTEE THAT THE PROPOSAL RECEIVED BY MAIL OR OTHER DELIVERY WILL BE DEPOSITED IN THE DEPOSITORY IN TIME FOR SUCH OPENING.

Tenders are invited to furnish and deliver Pipe Covering & Insulation.

The estimated cost of this Contract is: \$28,000.00

No bid deposit is required for this contract.

Specifications, proposal forms and/or plans may be obtained from the Department of Procurement & Materials Management, Room 508, 100 East Erie Street, Chicago, Illinois 60611, Monday – Friday, between 8:45 A.M. and 4:15 P.M. Documents will be mailed in response to a fax request sent to 312-751-3042. Specifications, proposal forms and/or plans are also available for download at the District’s web site: WWW.MWRD.ORG. No fee is required for the contract documents.

The District assumes no responsibility for documents sent through the mail. Further, the District assumes no liability or responsibility for the failure or inability of any Bidder to successfully download any and all contract documents, including, but not limited to, specifications, proposal forms and/or plans, as a result of any type of technological computer and/or software system failure or breakdown that restricts, prohibits, or prevents successful downloading of any and all District contract documents by the Bidder, whether caused by the District or other parties, directly or indirectly.

Proposals must be submitted on proposal forms. Proposal forms are to be placed in the special envelope furnished by the Metropolitan Water Reclamation District of Greater Chicago. If proposal forms are downloaded online, the Bidder is responsible to submit the complete set of contract documents. This volume is to remain intact. The Bidder shall place the complete set of contract documents in a sealed envelope clearly marked as follows:

Sealed Bid Depository, MOB Lobby
Metropolitan Water Reclamation District of Greater Chicago
100 E. Erie St.
Chicago, Illinois 60611
Proposal for: 18-055-12

Failure to submit the complete set of contract documents as specified may render the bid non-responsive and the bid may be rejected.

Bidders are to include with their proposal signed copies of any addenda, or acknowledge receipt of any addenda if the District issued any addenda to this contract. Failure to do so may be cause for the rejection of any bid. If bidding documents are available online, any addenda issued will be available online at the District's web site, WWW.MWRD.ORG. Addenda will also be mailed, delivered, or faxed to each person receiving a set of such contract documents and to such other prospective bidders as shall have requested that they be furnished with a copy of any addenda.

Bidders should read page G-4, under Interpretation of Contract Documents, in regards to questions on this contract.

Any potential bidder with questions regarding the meaning of any part of the specifications or other bidding documents should submit such inquiries online at the District's website, www.mwrd.org, under the "Contracts and Proposals" section of the website. The District will provide an online response to such inquiries, as the District deems appropriate. Strings of appropriate questions and answers regarding the bidding documents will be available on-line on the District's website until the bid opening date of the bidding documents. No questions will be accepted by telephone, fax, e-mail, mail, or any other such form of delivery.

The District does not guarantee the timeliness of responses provided online, nor does the District guarantee that such responses will be provided in adequate time to affect the submission of bids. The District shall provide responses on-line ONLY if the responses do not interpret or otherwise change the bidding documents.

The District's responses online are NOT official responses and, therefore, are not binding to the bidding documents. Any official interpretation or change to the bidding documents will be made only by addenda duly issued to all plan holders on record by the Director of Procurement and Materials Management.

The contact person for this contract is Nancy Polzin. Ms. Polzin will provide on-line responses to on-line inquiries regarding this contract.

The Metropolitan Water Reclamation District of Greater Chicago reserves the right to reject any or all Proposals.

Metropolitan Water Reclamation District
of Greater Chicago

Darlene A. LoCascio,
Director of Procurement & Materials Management

Chicago, Illinois
November 14, 2018