



## 00 19 - 21 NOTICE INVITING BIDS

NOTICE IS HEREBY GIVEN that the City Council of the City of Azusa (“City”) invites and will receive sealed Bids up to but not later than **10 a.m. on Wednesday, December 11, 2018** at the office of the **City Clerk’s Department**, located at 213 E. Foothill Boulevard, Azusa, CA 91702, for the furnishing to City of all labor, equipment, materials, tools, services, transportation, permits, utilities, and all other items necessary for **Landscape and Irrigation Maintenance Contract** (the “Project”). At said time, Bids will be publicly opened and read aloud at the City Office. Bids received after said time shall be returned unopened. Bids shall be valid for a period of 90 calendar days after the Bid opening date.

**The work included and provided in these specifications shall consist of furnishing all necessary labor, all necessary equipment and miscellaneous materials to perform all necessary work as specified in the City of Azusa Recreation and Family Services - Parks Division Landscape and Irrigation Maintenance specification to the satisfaction of the City of Azusa.**

Bids must be submitted on the City’s Bid Forms. Bidders may obtain a copy of the Contract Documents from the **Recreation & Family Services Department** at: **320 N. Orange Place, Azusa CA 91702, [rchavez@azusaca.gov](mailto:rchavez@azusaca.gov) or 626-812-5259** for **\$0.00**. A non-refundable charge of **Ten Dollars \$10.00** will be required of any bidder who requests that the Contract Documents be mailed within California (costs for out-of-state mailings will be higher). To the extent required by section 20103.7 of the Public Contract Code, upon request from a contractor plan room service, the City shall provide an electronic copy of the Contract Documents at no charge to the contractor plan room.

Bids must be submitted on the City’s Bid Forms. Bidders may obtain a copy of the Contract Documents from **[www.azusaca.gov](http://www.azusaca.gov), 320 N. Orange Place, Azusa CA 91702, (626) 812-5259**. To the extent required by section 20103.7 of the Public Contract Code, upon request from a contractor plan room service, the City shall provide an electronic copy of the Contract Documents at no charge to the contractor plan room.

It is the responsibility of each prospective bidder to download and print all Bid Documents for review and to verify the completeness of Bid Documents before submitting a bid. Any Addenda will be posted on **[www.azusaca.gov](http://www.azusaca.gov)**. It is the responsibility of each prospective bidder to check **[www.azusaca.gov](http://www.azusaca.gov)** on a daily basis through the close of bids for any applicable addenda or updates. The City does not assume any liability or responsibility based on any defective or incomplete copying, excerpting, scanning, faxing, downloading or printing of the Bid Documents. Information on [ci.azusa.ca.us](http://ci.azusa.ca.us) may change without notice to prospective bidders. The Contract Documents shall supersede any information posted or transmitted by **[www.azusaca.gov](http://www.azusaca.gov)**.

Each Bid shall be accompanied by cash, a certified or cashier’s check, or Bid Bond secured from a surety company satisfactory to the City Council, the amount of which shall not be less

than ten percent (10%) of the submitted Total Bid Price, made payable to City of Azusa as bid security. The bid security shall be provided as a guarantee that within five (5) working days after the City provides the successful bidder the Notice of Award, the successful Bidder will enter into a contract and provide the necessary bonds and certificates of insurance. The bid security will be declared forfeited if the successful Bidder fails to comply within said time. No interest will be paid on funds deposited with City.

A **MANDATORY** Pre-Bid Conference is scheduled for **November 28, 2018 at 10:00 a.m.** to review the Project's existing conditions at **Memorial Park, 320 N. Orange Place, Azusa CA 91702**. Representatives of the City and consulting engineers, if any, will be present. Questions asked by Bidders at the Pre-Bid Conference not specifically addressed within the Contract Documents shall be answered in writing, and shall be sent to all Bidders present at the Pre-Bid Conference. **Bids will not be accepted from any bidder who did not attend the mandatory Pre-Bid Conference.**

The successful Bidder will be required to furnish a Faithful Performance Bond and a Labor and Material Payment Bond each in an amount equal to one hundred percent (100%) of the Contract Price. Each bond shall be in the forms set forth herein, shall be secured from a surety company that meets all State of California bonding requirements, as defined in California Code of Civil Procedure Section 995.120, and that is a California admitted surety insurer.

Pursuant to Section 22300 of the Public Contract Code of the State of California, the successful Bidder may substitute certain securities for funds withheld by City to ensure its performance under the contract.

Pursuant to Labor Code Section 1773, City has obtained the prevailing rate of per diem wages and the prevailing wage rate for holiday and overtime work applicable in Los Angeles County from the Director of the Department of Industrial Relations for each craft, classification, or type of worker needed to execute this contract. A copy of these prevailing wage rates may be obtained via the internet at: [www.dir.ca.gov/dlsr/](http://www.dir.ca.gov/dlsr/)

In addition, a copy of the prevailing rate of per diem wages is available at the City's **Recreation & Family Services Department-Parks Division** and shall be made available to interested parties upon request. The successful bidder shall post a copy of the prevailing wage rates at each job site. It shall be mandatory upon the Bidder to whom the Contract is awarded, and upon any subcontractors, to comply with all Labor Code provisions, which include but are not limited to the payment of not less than the said specified prevailing wage rates to all workers employed by them in the execution of the Contract, employment of apprentices, hours of labor and debarment of contractors and subcontractors.

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. No Bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. If awarded a contract, the Bidder and its subcontractors, of any tier, shall maintain active registration with the Department of Industrial Relations for the duration of the Project. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. In bidding on this Project, it shall be the Bidder's sole responsibility to evaluate and include the cost of complying with all labor compliance requirements under this contract and applicable law in its Bid.

Unless otherwise provided in the Instructions for Bidders, each Bidder shall be a licensed contractor pursuant to sections 7000 et seq. of the Business and Professions Code in the following classification(s) throughout the time it submits its Bid and for the duration of the contract: **C- 27**.

Substitution requests shall be made within 35 calendar days after the award of the contract. Pursuant to Public Contract Code Section 3400(b), the City may make findings designating that certain additional materials, methods or services by specific brand or trade name other than those listed in the Standard Specifications be used for the Project. Such findings, if any, as well as the materials, methods or services and their specific brand or trade names that must be used for the Project may be found in the Special Conditions.

City shall award the contract for the Project to the lowest responsive, responsible Bidder as determined by the City from the **BASE BID ALONE**. City reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

For further information, contact **Roy Chavez, Recreation Superintendent-Park Operations, at [rchavez@azusaca.gov](mailto:rchavez@azusaca.gov) or 626-812-5259.**

Preliminary schedule as follows:

Notice of Inviting Bids - November 13, 2018

Mandatory Job Walk – November 28, 2018

Formal Bid Opening – December 11, 2019

Notice to Proceed – January 23, 2019

Contract Commencement - February 1, 2019

Dated: November 8, 2018  
/s/Jeffrey Lawrence Cornejo, Jr., City Clerk

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**END OF NOTICE INVITING BIDS**