

Municipality of Anchorage

Request for Proposal

2018P033

Provide Personal Computing Devices and Accessories

SYNOPSIS

The purpose of the Request for Proposal (RFP) is to solicit proposals from qualified vendors for the procurement of desktops, laptops, tablets, printers, and various personal computing accessories in accordance with specifications and requirements contained herein.

The MOA ITD is requesting that proposers offer a standard pricing discount percentage off of list pricing that will be applied to the type(s) of equipment requested in this proposal.

The Scope and requirements are further defined in Section 3.0 of this RFP.

The MOA will only consider proposals from financially responsible firms presently engaged as a reseller of newly manufactured equipment in scope of this RFP.

Each Proposer must furnish the required documents in the required format as outlined in this RFP in order to be considered responsive.

If a suitable offer is made in response to this Request for Proposal (RFP), the MOA ITD may enter in a contract(s) (the Contract) to have the selected proposer(s) (the Contractor(s)) perform all or part of the Work. This RFP provides details on what will be required of the Contractor in performing the Work.

The MOA expects to award the contract to the best-valued Proposer or Proposers based on the requirements in this solicitation. The Proposer(s) selected for award will be the Proposer(s) whose proposal is responsive, responsible, and is the most advantageous to the MOA, as determined by the MOA in its sole discretion.

Any contract(s) awarded will not be exclusive and will be for a One (1) year term with up to four (4) one-year optional renewal periods that may be exercised at the sole discretion of the MOA.

The contract(s) awarded will be limited to \$1,500,000 annually.

The annual term will begin from the date of execution of the contract.

Buyers Initials:

