

## NOTICE TO OFFERORS

PROPOSAL FORMS for Request for Proposal (RFP) No. 19-0187, Learning Management Software Services, will be available from and received at the OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT, UNIVERSITY OF HAWAII, 1400 LOWER CAMPUS ROAD, ROOM 15, HONOLULU, HAWAII 96822, no later than **2:30 p.m., December 11, 2018**. Proposals received after the time and date fixed for submission will not be considered.

Vendors located outside the Island of Oahu, Hawaii, USA, may request an official copy of the RFP to be sent via U.S. Postal Service by providing the vendor's name, address, contact person and telephone number. If express shipment is desired, requests must be submitted in writing with an account number, BILLABLE TO THE RECEIVER, and an authorized signature. Requests may be transmitted via facsimile, (808) 956-2093. Direct all questions to Shawn Richey, (808) 956-7977.

David Lassner

President, University of Hawaii

Posting Date: November 9, 2018

**Vendors downloading the RFP shall be responsible for notifying the Procurement Specialist, Shawn Richey (Email: [richeys@hawaii.edu](mailto:richeys@hawaii.edu); Fax: [808] 956-2093) so that the name, address, phone number, fax number, and email address of the vendor can be listed on the University's register for the purpose of notification of amendments to the RFP which are issued.**

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